



**Notice of public meeting of
Community Safety Overview & Scrutiny Committee**

- To:** Councillors Douglas (Chair), Orrell (Vice-Chair), Fraser, Healey, Hodgson, King and Warters
- Date:** Tuesday, 11 March 2014
- Time:** 5.30 pm
- Venue:** The George Hudson Board Room - 1st Floor West Offices (F045)

AGENDA

1. Declarations of Interest

Members are asked to declare:

- Any personal interests not included on the Register of Interests
- Any prejudicial interests or
- Any disclosable pecuniary interests

which they may have in respect of business on this agenda.

2. Minutes

(Pages 1 - 6)

To approve and sign the minutes of the meeting of the Community Safety Overview and Scrutiny Committee held on 10 February 2014.

3. Public Participation

At this point in the meeting members of the public who have registered to speak can do so. The deadline for registering is **5.00pm on Monday 10 March 2014**. Members of the public can speak on agenda items or matters within the remit of the committee.

To register to speak please contact the Democracy Officer for the meeting on the details at the foot of the agenda.

Please note that an audio recording will be made of this meeting and that includes any registered public speakers, who have given their permission. This recording can be played back at <http://www.york.gov.uk/webcasts>

Residents are welcome to photograph, film or record Councillors and Officers at all meetings open to the press and public. This includes the use of social media reporting, i.e. tweeting. Anyone wishing to film, record or take photos at any public meeting should contact the Democracy Officer (whose contact details are at the foot of this agenda) in advance of the meeting.

The Council's protocol on Webcasting, Filming & Recording of Meetings ensures that these practices are carried out in a manner both respectful to the conduct of the meeting and all those present. It can be viewed at http://www.york.gov.uk/downloads/download/3130/protocol_for_webcasting_filming_and_recording_of_council_meetings

4. Attendance of the Police and Crime Commissioner

The North Yorkshire Police and Crime Commissioner will be in attendance to provide an update on the Victims Commissioning work she is leading on and the Police and Crime Plan refresh.

5. Attendance of Probation Service

The Director of York and North Yorkshire Probation Trust will be in attendance to report on the forthcoming changes within the Probation Service, and the Trust's contribution to the work of the Safer York Partnership.

**6. Quarter 3 Finance Monitor for (Pages 7 - 10)
Environmental Services and Public
Protection**

This report provides an update on financial performance, service plan improvement actions and performance measures for Environmental Services and Public Protection.

7. Winter Maintenance Update

The Head of Highway Infrastructure will provide a verbal update on City of York Council Winter Maintenance 2013/14.

8. Work Plan (Pages 11 - 12)

Members are asked to give consideration to the committee's work plan.

The Cabinet Member for Crime and Stronger Communities will be in attendance for this item to outline her priorities and challenges.

9. Urgent Business

Any other business which the Chair considers urgent.

Democracy Officer:
Name: Jayne Carr
Contact Details:
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For more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

This information can be provided in your own language.

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim (Polish)
własnym języku.

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی میا کی جاسکتی ہیں۔ (Urdu)

 (01904) 551550

City of York Council

Committee Minutes

Meeting	Community Safety Overview & Scrutiny Committee
Date	10 February 2014
Present	Councillors Douglas (Chair), Orrell (Vice-Chair), Fraser, Hodgson, King and Richardson (Substitute)
In attendance	Councillor Levene (items 1-6 minutes 37- 41 refer)
Apologies	Councillors Healey and Warters

37. Declarations of Interest

Members were asked to declare at this point in the meeting any personal interests not included on the Register of Interests, or any prejudicial or disclosable pecuniary interests they may have in respect of the business on the agenda. Councillor Fraser declared a personal non-prejudicial interest in agenda item 6 (City Centre Street Cleaning Review) as the acting Chair of Micklegate Action Group.

38. Minutes

Resolved: That the minutes of the meeting of 14 January 2014 be confirmed and signed as a correct record.

39. Public Participation

It was reported that there were no registrations to speak at the meeting under the Council's Public Participation Scheme.

40. Attendance of Police and Crime Commissioner

It was reported that the attendance of the Police and Crime Commissioner had been deferred to the meeting on 11 March 2014.

41. **Cabinet Member for Environmental Services**

The Cabinet Member for Environmental Services was in attendance to discuss his priorities and challenges. Members were informed of the following issues:

- The targeted waste minimisation programme and the Smarter York Challenge.
- A review of the waste strategy was to be undertaken. Consideration was also being given to the issue of food waste.
- An advertising campaign would be held linked to the resumption of garden waste collections. Members noted that very few residents had returned their bins and it was hoped that more residents would subscribe to the collections when the service resumed. Consideration would also be given to the date at which the collections ceased for the winter in the future.
- Commercial waste arrangements including the impact on the public realm in the city centre as well as the financial implications.
- In respect of highways, a more commercial approach was being taken. Tribute was paid to the work that officers had carried out to generate income.
- As part of the Carbon Reduction Strategy, consideration was being given to using LED replacements for street lighting. As well as being brighter and more cost effective, this type of lighting was also better for the environment.
- In response to the severe winters in previous years and feedback from residents, capital investment in roads and paths had been included in the budget proposals. It was intended that there would now be a 50:50 allocation between highways and footpaths. At the request of Members, details were given of the timescales within which officers responded to reports of potholes.
- Although this winter had been relatively mild, arrangements were in place to ensure that snow wardens were adequately equipped.
- A revised litter policy was due to be considered at a Cabinet Member Decision Session at the end of the month. The work to address this issue included education as well as enforcement. In addition to the community payback arrangements that were in place, the support of local businesses and volunteers would be utilised. A spring clean would begin in late May to tie in with the Smarter York Challenge.

Referring to the Quarter 2 Finance Monitoring Report that had been considered at the last meeting, Members asked if the situation in respect of the predicted overspend had improved. The Cabinet Member stated that it had and that the directorate would come in on budget. Consideration was being given as to how to reduce the overspend in waste, including strategies for waste minimisation.

The Cabinet Member was asked about the situation in respect of Allerton Park. He stated that officers were looking at ways of putting in place alternative funding arrangements following the Government's decision on the Private Finance Initiative. He was restricted as to the information that could be disclosed at this stage but would be pleased to attend a future meeting of the committee once the information was in the public domain.

The Cabinet Member requested that if Members had specific issues that they wished him to look into, these be forwarded to him via email.

The Cabinet Member was thanked for his attendance at the meeting.

Resolved: That the verbal report from the Cabinet Member for Environmental Services be noted.

Reason: To ensure that the committee are kept updated on the priorities and challenges for this portfolio area.

42. City Centre Street Cleaning Review

Members considered a report which provided an update on the city centre street cleaning review.

It was noted that, to support the Night-Time Economy corporate theme, an online survey "Yorkafter5" had been undertaken. Members gave consideration to the results of the survey (Appendix A of the report). Members also noted the work that other scrutiny task groups were carrying out as part of the Night-Time Economy review, including work in respect of the viability of extending or adjusting retail hours and issues in respect of transport.

In January 2014 members of the committee had met with Public Realm officers to discuss the ongoing issues around flyers and

commercial waste collections and the additional work they generated for the city centre street cleaning teams.

Discussion took place regarding the feasibility of introducing a “no flyer zone” in the city centre. The committee noted the scheme that had been introduced by Leeds City Council to prevent designated areas of Leeds being blighted by litter and stickers, including the use of authorisation badges. Members agreed that there would be merit in investigating whether it was appropriate to implement such arrangements in York city centre but were mindful that there would be administration costs involved as well as issues in respect of enforcement.

Members gave consideration to the problems raised by the untimely collection of commercial waste and discussed measures that could be put in place to address this issue. It was noted that City of York Council Waste Services had arrangements in place with its city centre customers to ensure that their refuse was not left on the street for longer than was necessary. However, there were also eight private sector waste collection companies operating in the city centre and evidence suggested that the waste they collected was left on city centre streets overnight. This caused problems with litter associated with anti social behaviour. Members suggested that it would be useful for work to be carried out with city centre waste services providers and city centre businesses in order to seek ways of addressing the problems.

Resolved: (i) That the survey results shown at Appendix A of the report be noted.

(ii) That the recommendations arising from the city centre street cleaning review include investigating ways of tackling the issues in respect of flyers and commercial waste collection times within the city centre.

Reason: To conclude this review in line with scrutiny procedures and protocols, and the committee’s workplan.

43. Work Plan and Verbal Update on Ongoing Scrutiny Reviews

(i) Consideration was given to the committee’s work plan. It was noted that item 2 on the agenda for the meeting on 22

April 2014 should read “Cabinet Member for *Crime and Stronger Communities*”. Members agreed that if the Cabinet Member was not able to attend the meeting on 22 April, she be invited to attend the meeting on 11 March 2014 instead.

- (ii) A verbal update was given on the ongoing scrutiny reviews:

A-Boards

The Chair gave details of the public consultation event that had taken place on 5 February 2014 and the views that had been put forward. A representative from the Royal National Institute for the Blind (RNIB) had also offered to arrange a blind folded walk around the city to raise awareness of the issues faced. Referring to the discussions that had taken place regarding alternatives to the use of A-Boards, it was suggested that consideration be given to making other forms of advertising more readily available, for example advertising on litter bins.

A further meeting of the A-Boards task group would be arranged.

Domestic Waste Recycling Review

There was nothing further to report on this review.

- Resolved: (i) That the work plan be approved.
- (ii) That the update on the work of the ongoing scrutiny reviews be noted.
- Reasons: (i) To ensure that the committee has a planned programme of work in place.
- (ii) To ensure that the committee is kept updated on the ongoing work of the scrutiny review task groups and can monitor progress.

Councillor Douglas, Chair

[The meeting started at 5.30 pm and finished at 6.35 pm].

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Community Safety Overview and Scrutiny Committee

11th March 2014

Report of the Director for Communities and Neighbourhoods, and the Director of City and Environmental Services

Quarter 3 Finance Monitor for Environmental Services and Public Protection

Summary

1. The purpose of this report is to provide an update on financial performance, service plan improvement actions and performance measures for Environmental Services and Public Protection.

Financial Performance Analysis

Finance - Forecast outturn – Monitor 3

2. The services that relate to Community and Safety Overview and Scrutiny committee cross two Directorates (City and Environmental Services and Communities and Neighbourhoods). Service Plan Variations which relate to services within this scrutiny are shown below:

	Net Budget £'000	Outturn £'000	Variance £'000
CES Directorate (Extract)			
Highways, Waste and Fleet	10,517	11,993	+1,476
CANS Directorate (Extract)			
Smarter York	3,014	3,014	0
Communities & Equalities	1,213	1,193	-20
Parking Services	1,392	1,506	+114
Public Protection	-170	-431	-261
Safer York Partnership	265	265	0
CANS Directorate (Extract)	5,714	5,547	-167

Note: '+' indicates an increase in expenditure or shortfall in income

'-' indicates a reduction in expenditure or increase in income

3. Details of the main variations by service plan are detailed in the following paragraphs.

Highways, Waste and Fleet (£+1,476k)

4. A number of pressures exist across the Highways, Waste & Fleet service plan (£1,476k). The major reason for the shortfall is due to delays in implementing the savings surrounding Waste Services (£533k) and fleet (£232k). Significant savings relating to round rationalisation, changes to operations at Household Waste sites, changes to garden waste and new charges for replacement bins were agreed in the last budget. These have now either been implemented or are in the process of implementation however later in the year than initially required.
5. There also remains a shortfall in Commercial Waste income of £92k despite £100k growth in the 2013-14 budget. This is due to a reducing customer base as the Council is often priced higher than its competition.
6. There is a forecast shortfall of £150k from the Yorwaste dividend due to the company facing difficult trading conditions particularly from the sale of recyclates.
7. Savings from previous years (£168k), including those related to agency staff and terms and conditions, continue to cause a budget problem however the position has improved and work is ongoing to mitigate this further.
8. Work is ongoing to deliver these savings, however it is acknowledged that they will not be fully delivered in this financial year and in the meantime compensatory savings are being sought across the directorate. The reported overspend at Monitor 3 across the CES directorate is £794k.

Communities and Neighbourhoods (£-167k)

9. There is a forecast overspend of £114k within Parking Services due to a £33k shortfall of income from Penalty Charge Notices and £81k one off redundancy costs.
10. The services within public protection are forecast to underspend by £261k. This is primarily due to additional income across the services notably Registrars (£78k) and Bereavement Services (£128k). There is also a projected underspend of £60k within Environmental Health and Trading Standards due to holding staffing vacancies.

Consultation

11. This paper is an information report for Members and therefore no consultation has been undertaken regarding its contents.

Corporate Priorities

12. Reporting on Financial Performance actions supports the Corporate Theme of 'Core Capabilities'.

Implications

- **Financial** - Considered as part of this report
- **Human Resources (HR)** - N/A
- **Equalities** - N/A
- **Legal** - N/A
- **Crime and Disorder** - N/A
- **Information Technology (IT)** - N/A
- **Property** - N/A
- **Risk Management** - N/A

Conclusion

13. This report provides an update on quarter 3 performance.

Recommendations

14. The Scrutiny Committee is asked to note the financial and performance information provided in the report.

Reason: To ensure that the Committee is kept updated on financial and performance issues.

Contact Details

Author:

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Finance Manager
Tel: 551633

Chief Officers responsible for the report:

Sally Burns
Director of Communities and Neighbourhoods

Darren Richardson
Director of City and Environmental Services

Report Approved Date 28th February 2014

Community Safety Overview & Scrutiny Committee – Workplan 2013-14

Dates	Work Programme
5 June 2013 @ 5pm	<ol style="list-style-type: none"> 1. Introductory Presentations on Suggested Scrutiny Topics for Review in this Municipal Year: <ol style="list-style-type: none"> i) <i>Restorative Justice</i> – to look at the work of the Youth Offending Team and SYP ii) <i>Tenancy Enforcement</i> – to look at tenancy related issues affected by the relationship between mental health, ASB and other crime. iii) <i>CCTV</i> - to understand any changes/developments in service provision as a result of the move to West Offices and the introduction of the new technologies. 2. Workplan
22 July 2013 @5:30pm	<ol style="list-style-type: none"> 1. Attendance of Cabinet Member for Crime & Stronger Communities – discussion re priorities & challenges 2. Safer York Partnership Bi-Annual Performance Report (Ian Cunningham) 4. CYC Year End Financial & Performance Monitoring Report (Patrick Looker) 5. Workplan
10 Sept 2013 @ 5:30pm	<ol style="list-style-type: none"> 1. Attendance of Police Commissioner (Julia Mulligan) <i>Unable to attend – deferred to following meeting</i> 2. CYC First Qtr Finance & Performance Monitoring Report (Patrick Looker) 3. Report on Domestic Violence (Joanne Beilby NYPS). 4. Report on the work of AVANTE (Alcohol, Violence & Night-Time Economy) (Tanya Lyon SYP) 5. Night-time Economy Scrutiny Review – Briefing on other related issues for possible scrutiny review 6. Workplan inc. verbal update on A-boards Scrutiny Review
12 Nov 2013 @ 5:30pm	<ol style="list-style-type: none"> 1. Attendance of Police Commissioner (Julia Mulligan) – deferred to January 2014 meeting 2. Attendance of Cabinet Member for Environmental Services 3. Attendance of York & North Yorkshire Fire & Rescue Service – presentation on their work in support of SYP 4. Update on implementation of recommendations from previously completed scrutiny reviews 5. Workplan & Verbal Update on Ongoing Scrutiny Reviews
14 Jan 2014 @ 5:30pm	<ol style="list-style-type: none"> 1. Verbal Update on Community Safety Arrangements across the North Yorkshire Region (Steve Waddington) 2. Attendance of Police & Crime Panel CYC Representatives & PCP Support Officer 3. Further Update on Implementation of Recommendations from previously completed Community Resilience Scrutiny Review (Steve Waddington) 4. Verbal Update of Tethered Horses Policy (Steve Waddington) 5. Safer York Partnership Bi-Annual Performance Report (Ian Cunningham) 6. CYC Second Qtr Finance & Performance Monitoring Report (Patrick Looker) 7. Verbal Update on Ongoing Reviews
10 Feb 2014 @ 5:30pm	<ol style="list-style-type: none"> 1. Attendance of Police & Crime Commissioner (deferred to 11 March 2014 meeting) 2. Attendance of Cabinet Member for Environmental Services 3. Report on City Centre Street Cleaning Review 4. Workplan inc. Verbal Update on A-Boards Scrutiny Review & Domestic Waste Review

Dates	Work Programme
11 March 2014 @ 5:30pm	<ol style="list-style-type: none"> 1. Attendance of Police & Crime Commissioner (deferred from previous meeting – attendance confirmed) 2. Attendance of Probation Service (attendance confirmed) 3. CYC Third Qtr Finance & Performance Monitoring Report 4. Winter Maintenance Update 5. Workplan
22 April 2014	<ol style="list-style-type: none"> 1. Attendance of Cabinet Member for Crime and Stronger Communities- Update on priorities and challenges for 2013/14 & Priorities for year ahead (invite sent) 2. A-Boards Scrutiny Review – Draft Final Report 3. Draft Workplan for 2014/15 – Discussion re Possible Topics for Scrutiny Review in coming Year